Use this form in the stated units of your module to assess your team members’ performance,including your own, in the group/team assignments. This feedback will not be shared with your team members. However, it will be considered for your final grade for the unit assignments. The full guidance is on the Department page.

|  |  |
| --- | --- |
| Name | Indra Dewaji |
| Group/Team number or name | Group 2 |

Team evaluation

Write the name of each of your group members in a separate column. For each person, indicate the score to which you agree with the statement using the rating scale below. Extreme scores (1 and 5) will need to be justified with comments as they are reserved for extraordinary events (lack of participation or going above and beyond, respectively).

|  |
| --- |
| **Rating Scale**  1 - Did not contribute in this way  2 - Willing but not very successful  3 - Average  4 - Above Average  5 - Outstanding |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Evaluation Criteria** | **Ma Chue** | **Nithya Kanakavelu** |  |  |
| Attends team meetings regularly and arrives on time. | 5 | 5 |  |  |
| Contributes meaningfully to team discussions. | 5 | 5 |  |  |
| Completes team assignments on time. | 5 | 5 |  |  |
| Prepares work in a quality manner. | 5 | 5 |  |  |
| Demonstrates a cooperative and supportive attitude. | 5 | 5 |  |  |
| Contributes significantly to the success of the project. | 5 | 5 |  |  |

Feedback on team dynamics

1. How effectively did your team work?

The team has showcased its exceptional effectiveness through thorough initial planning for the task and regular weekly meetings. Moreover, we uphold daily communication to address the ongoing advancements of the assignment.

1. Were there any behaviours of your team members which were particularly valuable or detrimental to the team? Explain.

The team members have exhibited a high level of professionalism in their work, actively contributing ideas, and demonstrating mutual respect. Additionally, each team member has diligently fulfilled their individual responsibilities.

1. What did you learn about working in a team from this project that you will carry into your next group/team experience?

Through this project, I have gained numerous invaluable insights into teamwork that I will apply in future group endeavors. The planning phase assumes a pivotal role in ensuring the achievement of the task. Consistent communication, encompassing regular meetings and daily interactions, holds paramount importance in project success. It allows for immediate discussions on any obstacles encountered and facilitates prompt resolution finding.

Self-evaluation

Indicate the extent to which you agree with the following statements, using the same scale shown on the first page. Provide a self-evaluation total.

|  |  |
| --- | --- |
|  |  |
| Contributed good ideas | 5 |
| Listened to and respected the ideas of others | 5 |
| Compromised and cooperated | 5 |
| Took initiative where needed | 5 |
| Came to meetings prepared | 5 |
| Communicated effectively with teammates | 5 |
| Did my share of the work | 5 |
| **TOTAL** | **35** |

**My greatest strengths as a team member are:**

As a member of the team, I bring a valuable asset in my capacity to generate ideas and proactively initiate discussions. Furthermore, I excel at actively listening to others' ideas and skillfully persuading them if I detect any inaccuracies.

**The group work skills I plan to work to improve are:**

The skills I aspire to acquire through this project encompass active listening, collaboration, time management, communication, and conflict resolution. These proficiencies empower me to contribute more effectively to the project by actively engaging in group discussions, fostering positive teamwork, proficiently managing time, resolving conflicts, and communicating with clarity. Strengthening these skills will position me as a valuable team member for future projects.